

VILLAGE OF HAMERSVILLE
Village Council Meeting
October 17, 2022

The Council of the Village of Hamersville met in regular session at the Village Municipal Building on October 17, 2022 with all members present.

Also, present was: Guy Sutton, Teresa Gall, Jerry Seibert, Jesse Spencer, Abigail Marlow, Beverly Coomer, Jack Haynes, Leslie Lovell, Melissa Zahn, Jason LaRue, Louie Luttrell, Joyce Pollitt, Josh Luttrell and David Grimes.

Mayor Hill called the meeting to order and led everyone in the Pledge of Allegiance.

Motion by Mr. Wilson, Seconded by Ms. Edwards to approve the regular meeting minutes of September 19, 2022. Motion passed unanimously

Motion by Mr. Wilson, Seconded by Mrs. Spencer to approve the special meeting minutes of October 11, 2022. Motion passed unanimously.

Motion by Mrs. Spencer, Seconded by Ms. Trumble to approve and pay the bills. Motion passed with all council members voting yes except Ms. Marlow. Ms. Marlow requested the minutes reflect that she voted no due to lack of transparency, accountability and fear of intimidation for requesting data that supports the expenditures.

Public Participation

Mrs. Teresa Gall inquired as to when the village Christmas tree lighting would be held as well as what the Village would like to do for the tree lighting and visit with Santa. Mrs. Gall reported the Hamersville Community Action Team (HCAT) group would like to provide hot chocolate and cookies as well the Chapel in the village had expressed they would like to help with the events. A discussion ensued regarding the matter with general consensus to hold the visit with Santa on December 10th. Mr. Sutton to confirm if Santa was available on that date.

Ms. Gall reported HCAT will be holding a food drive on November 2, 2022 and requested assistance with traffic control.

Ms. Gall also reported there the Hoxworth Mobile unit will be holding a blood drive in the village on December 14, 2022 starting at 12:00 p.m. Appointments can be made through their online website.

Mr. Jerry Seibert expressed he had never attended a council meeting but was in attendance to support the village's police department.

Ms. Beverly Coomer inquired what the special meeting was held for. Mayor Hill reported the special meeting was called to discuss a personnel matter. Ms. Marlow was argumentative regarding the purpose of the special meeting and questioned the legalities of it. Solicitor Grimes clarifying the law regarding special meetings with Ms. Marlow continuing to challenging the matter.

Motion by: Ms. Edwards, Seconded by: Mrs. Spencer to go into executive session to discuss pending litigation. Motion passed unanimously. Time Out: 7:21 p.m.

Motion by: Mr. Wilson, Seconded by: Mr. Owsley to return to regular session. Motion passed unanimously. Time Returned: 7:50 p.m.

Ms. Coomer inquired why notice of the council meeting had not been put on the village sign. Mayor Hill reported he hadn't had a chance to post it on the sign. A discussion ensued regarding the village sign and the information permitted to be put on the sign.

Motion by: Ms. Marlow, Seconded by Ms. Trumble to establish a village policy regarding the village sign within three (3) months. **Vote: Ms. Marlow, Yes; Mr. Owsley, No; Mrs. Spencer, No; Mr. Wilson, Yes; Ms. Edwards, Yes; Ms. Trumble, Yes**

Louie Luttrell requested an executive session to discuss a personal matter. Solicitor Grimes expressed that would not be a legal reason for an executive session.

Ms. Joyce Pollitt notified Council that McKinney Mart would like to donate candy to the village for Trick-or-Treat as well as donating candy canes for the village's Christmas events.

Mr. Josh Luttrell addressed Council requesting directions as to filing a formal complaint regarding his recent employment lay-off from the village. The mayor expressed a written complaint should be sent to him.

Old Business

Mayor Hill reported he had still been unable to obtain information regarding the veteran flags. A brief discussion ensued regarding the matter. Mrs. Dufau offered to provide contact information for the company utilized by another neighboring village. Mr. Sutton recommended Council consider doing a veteran wall similar to the one in the Village of Georgetown.

Mrs. Spencer requested Council address the matter tabled at a previous meeting regarding residents owning chickens within the village. A brief discussion ensued regarding the matter. **Motion by: Mrs. Spencer, Seconded by: Ms. Edwards** to prohibit village residents from owning/housing chickens within the village. **Motion passed unanimously with the exception of Ms. Trumble abstaining from the vote.**

Mrs. Spencer requested the status of residential mail delivery in the village. A brief discussion ensued with Solicitor Grimes expressing the current village ordinance on the matter would have to be amended.

Ms. Trumble recommended Council establish committees to discuss, address various matters and make recommendations to the full Council at monthly meetings. Ms. Trumble also provided recommendations for each committee. A brief discussion ensued regarding the recommendations.

Resolution 22-18

Motion by: Ms. Marlow

Seconded by: Mr. Wilson

To approve and establish the following village committees:

Finance/Personnel

Shelley Spencer
Mary Edwards
Sheila Dufau
Wayne Hill

Policies/Procedures

Don Wilson
Angela Marlow
Guy Sutton
Wayne Hill

Records Retention

Angela Marlow
Sheila Dufau
Melissa Zahn
Wayne Hill

Safety/Emergency Plan

Melanie Trumble
Mary Edwards
Guy Sutton
Wayne Hill

Utilities/Services

Melanie Trumble
Dale Owsley
Don Wilson
Guy Sutton

Parks/Recreation

Shelley Spencer
Dale Owsley
Mary Edwards
Guy Sutton
Wayne Hill

Vote: Ms. Edwards, Yes; Mr. Wilson, Yes; Mr. Owsley, Yes; Mrs. Spencer, Yes; Ms. Trumble, Yes; Ms. Marlow, Yes

New Business

Ms. Marlow requested Council address the village employee handbook that had been previously approved. She requested Council approve including a date on the handbook as well as ensuring all pages are included.

Motion by: Ms. Marlow, Seconded by: Ms. Trumble to date the employee handbook and to ensure all pages are included when providing to village employees. **Motion passed unanimously.**

Motion by: Ms. Marlow to establish procedures for village council meeting.

A discussion ensued regarding Ms. Marlow's motion. Solicitor Grimes stated the council meetings are governed by the Ohio Revised Code. Mr. Owsley expressed the village needed to continue following the Ohio Revised Code.

Motion died for lack of a second.

Ms. Marlow expressed she wanted the reports provided to Council by the Police Chief to be retained and considered a public record.

Motion by: Ms. Marlow to develop the type of written report the Police Chief/Administrator provides to Council and to retain such report as a public record.

Motion died for lack of a second.

Administrator/Police Chief Report

Chief Sutton reported on the following:

- Additional paperwork has been requested for the ARPA Grant
- Police department statistics for fair week
- Police tax levy signs have been posted (No village funds were expended)
- K-9 expenses were paid from the K-9 and Drug Law Enforcement Funds
- Police Chief & Officer Stone will be attending BCI Lab Tech training
- Attendance of Duke Energy training seminar regarding the administration of the 811 Notification System
- Donation fund drive for Shop-with-a-Cop has begun
- Police department website has gone live
- Seeking a sponsor family/individual for secret Santa sponsored by the police department

Ms. Marlow inquired if the Village had obtained a new police cruiser. Chief Sutton confirmed the department had indeed obtained a new cruiser from Union Township at a cost of \$1.00.

Ms. Marlow inquired where the Village had obtained their body cameras as well as the cruiser cameras. Chief Sutton reported the Village had purchased the body cameras and the cruiser cameras had been donated to the Village. A discussion ensued regarding the installation of the cruiser cameras as well as the cost of doing so. Mayor Hill reported that body cameras will be required for all police officers in the State of Ohio effective July 1, 2023.

Ms. Marlow reported she had read information regarding the ARPA grant monies and that they could be used for administration expenses. Chief Sutton reported the use of the grant funds was dependent on the use specified in the actual grant application which the Village's application was for police department use only. A discussion ensued regarding possibly applying for additional ARPA grant monies for other uses in the Village.

Ms. Marlow recommended Council consider hiring a grant writer. A brief discussion ensued regarding possible grants the Village may be eligible for.

Fiscal Officer's Report

Mrs. Dufau requested approval of the following:

- Revenue budget amendment resolution
- Re-appropriation resolution

Resolution 22-19

Motion by: Ms. Marlow

Seconded by: Mr. Wilson

To amend the 2022 revenue budget as reflected by the Amended Estimated Resource certificate dated October 4, 2022 as follows:

General Fund (1000)

1000-110-0000	General Property Taxes	\$ 2,000.00
1000-611-0000	Court Costs	\$48,000.00
1000-701-0000	Interest	\$ 2,000.00
1000-961-0000	Sale of Fixed Asset	\$ 975.00

Street Construction Maint. & Repair (2011)

2011-226-0000	License Tax	\$1,500.00
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Enforcement/Education (2271)

2271-490-0000		\$ 800.00
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K-9 Fund (2902)

2902-820-0000	Contributions/Donations	\$ 960.00
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And to further approve the following appropriations for the additional revenue:

General Fund (1000)

1000-930-930	Contingencies	\$52,975.00
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Street Construction Maint. & Repair (2011)

2011-930-930	Contingencies	\$ 1,500.00
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Enforcement/Education (2271)

2271-110-690	Other	\$ 800.00
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K-9 Fund (2902)

2902-790-690	Other	\$ 960.00
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Vote: Ms. Edwards, Yes; Ms. Marlow, Yes; Mr. Owsley, Yes; Mrs. Spencer, Yes; Ms. Trumble, Yes; Mr. Wilson, Yes

Resolution 22-20

Motion by: Ms. Marlow

Seconded by: Mr. Wilson

To approve the following re-appropriations effective October 17, 2022:

General Fund (1000)

To: 1000-110-321	Telephone	\$ 600.00
1000-110-349	Professional/Tech Services	\$ 2,500.00
1000-110-433	Repairs/Maint. - Vehicles	\$ 2,500.00
1000-710-690	Other	\$ 1,250.00
1000-720-162	Salaries - Mayor's Staff	\$ 1,800.00
1000-720-211	OPERS	\$ 300.00
1000-720-213	Medicare	\$ 40.00
1000-720-341	Accounting/Legal Fees	\$ 3,500.00
1000-790-343	UAN Fees	\$ 200.00
1000-790-350	Insurance/Bonding	\$ 600.00

From: 1000-930-930	Contingencies	\$ 13,290.00
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Street Construction/Maintenance (2011)

To: 2011-620-190	Personal Services	\$ 2,000.00
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2011-620-211	SOPERS	\$ 150.00
2011-620-213	Medicare	\$ 50.00
2011-620-420	Operating Supplies	\$ 1,500.00

From: 2011-930-930 Contingencies \$ 3,700.00

Drug Law Enforcement (2081)

To: 2081- 110-690 Other \$ 2,475.00

From: 2081-930-930 Contingencies \$ 2,475.00

Water Fund (5101)

To: 5101-531-321	Telephone	\$ 500.00
5101-531-343	UAN Fees	\$ 200.00

From: 5101-930-930 Contingencies \$ 700.00

Sewer Fund (5201)

To: 5201-541-399	Contractual Services	\$ 2,000.00
5201-541-420	Operating Supplies	\$ 5,000.00

From: 5201-800-540	Machinery & Equipment	\$ 2,500.00
5201-930-930	Contingencies	\$ 4,500.00

Electric Fund (5301)

To: 5301-511-190	Personal Services	\$ 4,000.00
5301-511-211	OPERS	\$ 500.00
5301-511-343	UAN Fees	\$ 200.00
5301-511-420	Operating Supplies	\$ 5,000.00

From: 5301-930-930 Contingencies \$ 9,700.00

Vote: Ms. Edwards, Yes; Ms. Marlow, Yes; Mr. Owsley, Yes; Mrs. Spencer, Yes; Ms. Trumble, Yes; Mr. Wilson, Yes

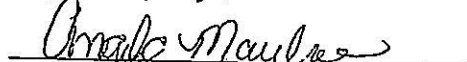
Mr. Louie Luttrell requested an executive session to discuss employee compensation.

Motion by: Ms. Marlow, Seconded by: Mr. Wilson to go into executive session to discuss employee compensation. Motion passed unanimously. Time Out: 9:04 p.m.

Motion by: Ms. Marlow, Seconded by: Mr. Wilson to return to regular session. Motion passed unanimously. Time Return: 9:44 p.m.

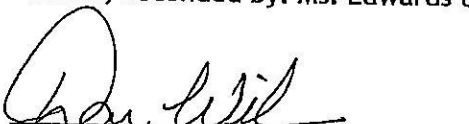
There being no further business, Motion by: Mr. Wilson, Seconded by: Ms. Edwards to adjourn the meeting. The motion passed unanimously.

Wayne Hill, Mayor


Angela Marlow, Council

Shelley Spencer, Council


Sheila G. Dufau, Fiscal Officer


Don Wilson, Council


Dale Owsley, Council


Melanie Trumble, Council


Mary Edwards, Council