

A RESOLUTION PROVIDING REGULATIONS GOVERNING
THE SERVICE AND USE PROVIDED BY THE HAMERSVILLE,
BROWN COUNTY, OHIO MUNICIPAL WATERWORKS

WHEREAS, the Mayor and Village Council of the Village of Hamersville, Brown County, Ohio, have authorized the construction of a complete new waterworks system for the Village of Hamersville, for the purpose of supplying water furnished thereby and to adequately protect the health, well being, and property of said Village; and

WHEREAS, in order to provide the necessary regulations of said Waterworks system, it is necessary for the Board of Trustees of Public Affairs to adopt rules and regulations for the operation of said system; now, therefore

BE IT ORDAINED BY THE BOARD OF TRUSTEES OF PUBLIC AFFAIRS OF THE VILLAGE OF HAMERSVILLE, BROWN COUNTY, OHIO AS FOLLOWS:

Section 1. That there be, and there is hereby established for the use of the service rendered by the Waterworks System of the Village of Hamersville, Ohio, the following rates and charges based on the use of water through meters supplied by the said Waterworks System.

- a. Minimum charge per month shall be \$4.50 which entitles the user to 1,000 gallons.
The next 2000 gallons shall be sold at the rate of \$1.00 per thousand.
The next 2,000 gallons shall be at the rate of \$.85 per thousand.
The next 5,000 gallons shall be at the rate of \$.75 per thousand.
All over 10,000 gallons shall be at the rate of \$.65 per thousand.
- b. In computing water bills, customers are to be charged by the number of 1,000 gallon units they have used. Fractions of 1,000 gallon units count as a full unit.
- c. Rates for users outside the corporation limits shall be the same as for those within said limits.
- d. The rate for bulk haulers shall be \$1.60 per 1,000 gallons.
- e. After connection to the village waterworks system, the user is obligated to pay the minimum bill, regardless of whether water is used from said connections for a period of one year. This does not apply to those who connect after system is in operation and who pay the connection fee.
- f. Service is not to be rendered to any user unless and until the connection charge has been paid for the connection from which water is to be drawn.

- g. Application for water service must be made in writing to the Board of Trustees of Public Affairs. The applicant agrees to pay for the cost of such connection. The village shall arrange to have the work done and will bill the applicant prior to installation.
- h. No change in the basic minimum rates or schedules will be made so long as any or the water revenue bonds remain unpaid, without prior approval of such changes by the owners of the revenue bonds.

Section 2. After Service furnished to temporary users shall be charged on the gallonage rate as estimated by the Board of Trustees of Public Affairs or the Waterworks Superintendent.

Section 3. All users shall be governed by the following rules:

- a. All rentals due from the regular users shall be due and shall be billed monthly on the first day of the succeeding thirty (30) day period for which service was rendered and shall be paid on or before the seventh (7th) day of the month following the month service is finished. If not paid promptly by that date, there shall be added to the amount thereof a collection charge of ten per cent (10%). If the bill is not paid promptly by the 14th day of that month, following written notice, service shall be cut off until the bill is paid.
- b. A service charge of \$3.00 shall be collected for reinstating any service after same has been discontinued for non payment of charges.
- c. No two (2) separate premises shall be supplied from one service. Separate services shall be installed for each premise. The word "premise" shall be construed to cover all buildings and divisions, houses duplex flats, and double houses excepted.)
- d. In apartment duplex houses, flats and double houses--it is permissible to use one service, provided the owner:
 - 1. Provides means whereby water service to vacant living quarters can be turned off and water drained from fixtures.
 - 2. Agrees to pay a minimum water bill for each such living quarter when occupied, plus metered gallonage.
 - 3. Notifies collector for the BOPA when quarters are vacated.
- e. Consumers shall not turn the water on and off at the curb stop or meter yoke. Only the Waterworks Superintendent shall have such authority.
- f. Any changes the user feels necessary to be made in the location of the curb box or the meter yoke will be made at the expense of the property owner. The Village will do the work and the expense will be charged to the owner, and if not paid on or before the next following payment of water rent, the water service

- will be shut off until the payment is made, after three (3) days written notice.
- g. All owners are strictly prohibited from furnishing water or allowing the same to be taken from their faucets on a permanent basis, by other persons unless the owner obtains a permit from the BOPA. In the event any customer permits such usage, the Village may disconnect usage without liability of the Village. No water customer will be permitted to withdraw water from the waterworks for resale purposes, except for wholesale sales and only then after formal action of the Board of Trustees of Public Affairs.
 - h. Contractors using water for building purposes, and other temporary users, must secure permission from the Board of Trustees of Public Affairs.
 - i. No person shall take water from any fire hydrant except for fire purposes, unless a permit is first obtained and arrangements made for measuring or metering the water.
 - j. In all cases where service is connected direct to boilers, or other hot water fixtures that are likely to cause back pressure, a check valve must be installed at the expense of the customer, on the service pipe to prevent injury to meters and all damages caused to meters by back pressure shall be paid for by the consumer where such damages occur.
 - k. All persons are forbidden to cover up or interfere with any curb box, meter box, valve box, or hydrant.
 - l. All changes in service pipes and fixtures that may be necessary to set the meter properly to avoid freezing and to make all water used on any premise pass through the meter shall be made at the expense of the property owner and consumer, and cost thereof shall be paid before the water is turned on. Any damage to service pipe on the personal property of
required at the expense of the customer.
 - m. All dwellings, owned by one party and supplied through one (1) service pipe from the main, shall have but one (1) meter placed on service pipes, leading into such premises and all charges will be made against but one owner or occupant.
 - n. Any person, firm or corporation vacation premises without paying all water rents up to the time of such vacation shall not thereafter be supplied with water through any service until all back water bills are paid plus 6% interest or \$10.00, whichever is greater.

Section 4. Meters

- a. All meters shall be located where the superintendent determines for each particular service.
- b. Meter Test Upon Request by Customer to Utility. The Village shall make a test of the accuracy of registration of a meter upon request of a customer, provided such customer does not make request for test more frequently than once in twelve months. A report giving the results of such test shall be made to the customer and a complete record of the same shall be kept on file by the Board of Trustees of Public Affairs.
- c. Meter Test upon Application to the Municipality More Than Once in Each Twelve Months. A test will be made of a customer's meter by the Municipality at any time, upon formal application to the Board of Trustees of Public Affairs. The application for such a test shall be accompanied by a retained by the Municipality; however, if the test shows the meter to be more than two per cent (2%) fast, then the amount of the fee shall be refunded to said customer by the utility.

The amount of the fee to be paid for a meter test made on application to the Municipality shall be as follows: For Each Service Water Meter:

Not exceeding 1" capacity	\$6.00
Exceeding 1" but not over 2"	8.00
Exceeding 2"	10.00

Section 5. Water Supply

- a. Dead ends shall be flushed on a schedule determined by the BOPA and a record kept showing place, date, duration.
- b. The pump usage shall be rotated weekly, pumps inspected for oil usage every 6 months, and a record kept of pump servicing.
- c. The tank shall be inspected every 3 months and a record kept showing general condition. Oil shall be added to the foundation pad as determined by the BOPA.
- d. All valves shall be closed and opened once every six (6) months to prevent sticking.

Section 6. Information for Customers

- a. Meter readings on Bills.

Bills rendered periodically to customers for metered service show the readings of the meter at the beginning and the end of the period for which the bill is rendered, the dates of the meter readings and the number of the meter

computed on any other basis than definite charge per unit of service, the other factors used in computing the bill shall be clearly stated so that the amount may be readily computed from the information appearing on the bill.

b. Adjustment of Bills for Meter Error.

If on any test of any service meter, by the utility, such meter shall be found to have a percentage of error greater than 2%, the following for the adjustment of bills shall be observed:

1. Fast Meters. When a meter is found to have a positive average error--i.e. is fast--in excess of two per cent (2%), in test made at the request of the customer, the utility shall refund to the customer an amount equal to the excess charges for the water incorrectly metered, for a period equal to one-half of the time elapsed since the previous test, but not to exceed/six months. No part of a minimum service charge shall be refunded.
2. Slow Meters. When a meter is found to have a negative average error--i.e. is slow--in excess of two per cent (2%), in tests made at request of the customer, the utility will make a charge to the customer for the water incorrectly metered for a period equal to one-half of the time elapsed since the previous test, but not to exceed six months. If a meter is found not to register for any period the Superintendent
averaging the amounts registered over similar periods, pre-
ceeding or subsequent thereto, or any corresponding periods in previous years. Such action shall be taken only in cases of substantital importance where the municipality is not at fault for allowing the incorrect meter to be in service.

Section 7. Deposits to Insure the Payment of Bills

- a. The Municipality may require from any present customer, and will from a prospective customer, a cash deposit of \$10.00 to insure the payment of bills. Reasonable effort will have been made by the Municipality by mailing the deposit to the customer at his last known address. Any customer who is delinquent or overdue on any monthly bill must make a deposit--either in cash or by \$2.00 addition to his bill until the deposit is paid in full. All deposits are refundable when bills are paid and service is discontinued.
- b. The Municipality, upon receipt of deposits from customers, shall keep records to show the following: the name of each customer making a deposit; the premises occupied by the customer when making the deposit and each successive premises occupied while the deposit is retained by the utility; the amount and date of making the deposit and a record of each transaction concerning such deposit.
- c. The municipality shall issue a certificate of deposit to every customer from whom a deposit is collected.
- d. The Municipality shall provide reasonable ways and means whereby a customer shall not be deprived of the return of his deposit because he may beunable to provide the original Certificate of Deposit.

Section 8. All Resolutions and parts of Resolutions in conflict herewith are hereby repealed.

Section 9. This Resolution shall be in force and effect from and after its passage and publication as required by law and subject to revisions from time to time as circumstances and conditions may warrant or require.