

VILLAGE OF HAMERSVILLE
Village Council Meeting
April 15, 2024

The Council of the Village of Hamersville met in regular session at the Village Municipal Building on April 15, 2024 at 7:00 p.m. Members present were **Beverly Coomer, Melanie Trumble, Dale Owsley and Jerry Seibert**. Also present were: Mayor Justin Jones, Police Chief/Village Administrator Guy Sutton, Melissa Zahn, Water/Sewer Clerk, and David Grimes, Solicitor.

Residents: Angela Marlow

Mary Edwards and Dale Owsley was excused from the meeting.

The meeting was called to order with the pledge at 7:08 p.m.

2024 Committees are as follows:

- Finance/Personnel – Chairman, Beverly Coomer and Jerry Seibert
- Records – Chairman, Justin Jones and Beverly Coomer
- Safety Emergency Planning – Guy Sutton, Dale Owsley and Chairman, Melanie Trumble
- Utilities Services – Chairman, Jerry Seibert and Melanie Trumble
- Parks and Recreation – Chairman, Dale Owsley, Justin Jones, and Guy Sutton
- Policies and Procedures – Chairman, Jerry Seibert, Don Wilson and Beverly Coomer

Old Business:

Credit card policy.

Melissa Zahn needs Ordinance for trash removal increase. This was voted on just need the Ordinance.

Guy Sutton, have the street name change.

Beverly Coomer – the resolution for the street name was a resolution not an ordinance.

Guy Sutton – all the residents have signed off on the street change.

Ordinance 2024-04 was presented. An ordinance to change the name of Clark Street to Dennis Schneider Street.

Motion by Dale Owsley to accept Ordinance 2024-04. Seconded by Melanie Trumble. Roll Call: Jerry – Yes; Dale – Yes; Beverly – Yes; and Melanie – Yes. Motion carried and Mayor Jones declares Ordinance 2024-04 adopted.

Guy Sutton will send notification to the family and the County for the name change on the Ordinance 2024-04.

Motion made by Beverly Coomer to use the American Rescue Plan funds to pay for \$20,000.00 toward the lift station.

Guy Sutton – we cannot spend on that

Beverly Coomer – We have \$54,000.00 left we have to spend. Jayme told me we have until December 31st.

Justin Jones – We could spread on spend on pumps

Guy Sutton – We discussed to repair our flow meter and also the back-up power outages. Jason worked on this.

Possible expenses for the American Rescue Plan are:

- Back-up pump for school
- Lift station, gauges, etc
- Portable pump needs rebuilt
- Flow meter docs not functioning

Justin Jones – We need to ensure next month what would we like to spend this money on

Guy Sutton – Our new guy is building a great relationship with the EPA

Beverly Coomer - Credit card policy we don't have one. We need to adopt one

Charlene, old business when will the veterans flags be hung?

Guy Sutton – the contractor messed up

Melissa Zahn – There are flags that are not correct

Justin Jones – Pastor David from the Church in town with Stan

Pastor David – a lot of people were worried about where to go in the event of a storm.

We will provide a shelter but we need to communicate this better

We are here to serve our Community

Melanie Trumble – we could address that on the Emergency Committee

Justin Jones – We need a plan or something to do

Dale Owsley – How will it be communicated? Facebook and etc., not everyone will use the technology

Melanie Trumble – Could we have a communication of who may need this a contact list maybe a one call system?

Dale Seibert – If someone calls me I don't answer it

Guy Sutton – There are call system is not that expensive, we could look into this

Pastor David – We use one call its around \$300.00 per year, about 50 members so around \$.60 per person on the one call

Guy Sutton – How many can you hold in your basement?

Pastor David – 100, but we could hold 200 if needed

Melanie Trumble – Part of the emergency committee is to be able to communicate this

Guy Sutton – the good sign is available but the bad is the notice

Justin Jones – Old business – credit card policy – read the policy in its entirety

Ordinance 2024-05 was presented. An ordinance for a credit card policy

Motion by Melanie Trumble to accept Ordinance 2024-05. Seconded by Jerry Seibert. Roll Call: Jerry – Yes; Dale – Yes; Beverly – Yes; and Melanie – Yes. Motion carried and Mayor Jones declares Ordinance 2024-05 adopted.

Dale Owsley – who gets the credit card?

Guy Sutton – Melissa Zahn and I have one – we purchase fuel, paper towels, cleaning supplies

Justin Jones read the 723.24 the name change ordinance

Melanie Trumble – old business – sewer and water issues recoup

Justin Jones – Signed 4 of the 6. 2 were questionable and 4 were cut and dry

Melissa Zahn – the trash ordinance has not been typed. Can give Jayme the ordinance number

Beverly Coomer – we should give issues to council members that don't show up

Melissa Zahn – 3 consecutive meetings

Justin Jones – anymore new business?

Dale Owsley – we used to meet on the second Monday

Justin Jones – We could move meeting to the second Monday

Guy Sutton – We should consult Jayme

Justin Jones – We should check to make sure

731.45 two consecutive months absent then they must be heard (Council)

Beverly Coomer and Jerry Seibert – no new business

Guy Sutton – I have a policy proposal

Melanie Trumble – We usually have policies when there are issues

Justin Jones and Guy Sutton – The new system is here we just need to have them installed. Justin Jones – we need to be able to view video if something were to occur

Guy Sutton – We need to have a witness for any evidentiary issues we have to be able to ensure chain of custody

Guy Sutton – You wanted a job description for Melissa Zahn as she has multiple job, Justin requested a copy and Chief provided

Melissa Zahn – Guy is my immediate supervisor and Jayme overlooks everything I do. But I don't make a move unless Guy tells me.

Guy Sutton – We don't have a bench. There is no succession strategy

Justin Jones – Guy is that all

Guy Sutton – Lonnie asked about bonuses

Melanie Trumble – No new business

Justin Jones – I'd like to coordinate with the Fire Department about a cookout. Make smores for the kids, same thing for Memorial Day

Guy Sutton – I forgot about Melissa's computer, the man who built our system at the station can build her a new system. We have a backup drive, the system would cost around \$2000.00. The system she currently has is old and has been here for years.

Beverly Coomer – is this guy a business or a friend of yours?

Guy Sutton – No, we are friendly, but not friends.

Justin Jones – I'll get with Jayme and have a date for a special meeting.

Justin Jones – Any more new business?

Leslie Lewell volunteered for the events committees

What about the cameras being viewable by the public?

Justin Jones – We have a request for video people should get it.

Guy Sutton – We should review

Justin Jones – Anyone else

Angela – lawsuit, anyone taken a public records class?

Melanie Trumble – Yes

Beverly Coomer and Jerry Seibert – No

Angela – you have one term to complete and must be done yearly – 1 – 4 records classes Ohio Attorney General

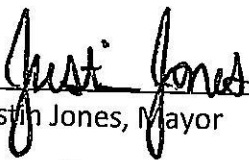
Angela – Water audit. Shelia said what Brown County is billing us what we are billing our residents. Electric and waste are the same way. There were discrepancies with 5 buildings with no flow meters, fire dept, town hall, police

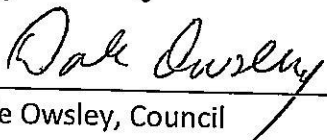
Melissa Zahn – They all have meters but they need to be set up and read every month

Angela – Where are these reports

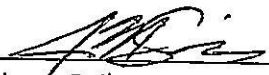
Justin Jones – Then that's it

Dale moved and Jerry seconded to adjourn the meeting.

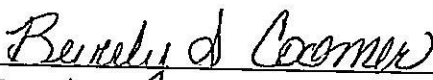

Justin Jones, Mayor


Dale Owsley, Council

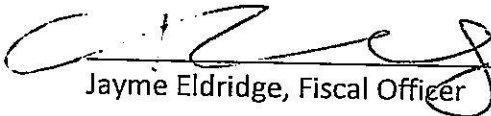

Melanie Trumble, Council


Jerry Seibert, Council

Don Wilson, Council


Beverly Coomer, Council

Mary Edwards, Council


Jayme Eldridge, Fiscal Officer