VILLAGE OF HAMERSVILLE
OFFICE OF THE CLERK TREASURER
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Board of Public Affairs
Regular Meeting
Monday February 16, 1998

Present: Larry Baker, Edward Martin, Timothy Sharp, and Duane C. Neu -Mayor and the Clerk Treasurer Martha Hanes.

Also present: Kay Elliott, Lynn Dunn, C.S. Saylor, Paul Rose and Brandon Sharp.

The meeting was called to order at 7:00 P.M. by the president Timothy Sharp.

Mr. Sharp called for a motion to accept the minutes of the January 1998 meeting as presented.

Mr. Baker motioned to accept the minutes as presented. This motion was seconded by Mr. Martin. All voted YEA. Opposed none. **MOTION CARRIED.**

Mr. Sharp called for a motion to pay the bills as presented on the voucher.

Mr. Baker motioned to pay the bills as presented. Mr. Martin seconded this motion. All voted YEA. Opposed none. **MOTION CARRIED.**

OLD BUSINESS:

Mr. Martin brought the following items to the boards attention.

Mr. Martin voiced concern over safety due to the failure of the pumps in the pump house of the village water system.

Mr. Martin suggested that the Board needs to review the safety policy and made necessary changes.

Mr. Martin also asked the Board about setting a date to visit the sewer system maintainence shop at Lake Waynoka. Mr. Sharp appointed Mr. Martin to schedule a date to meet with Mr. Van Harlingen and notify the other board members.

Mr. Martin asked Paul Rose of Sherman Rose and Sons to submit separate invoices on all work preformed by Sherman Rose and Sons. Mr. Martin would like for the invoices to show the man hours plus the hourly rate for each and the parts items used on each job.

Mr. Martin suggested a battery back up system for the pump house; and a twelve volt battery pump for the meter reader to pump out the meter wells.

Mr. Martin is checking on a pressure washing system the board will be needing when the sewer system is in operation

Mr. Martin recommended a Suzanne Elliott as a back up for the utility collector to be allowed to work three days per month at five dollars and twenty five cents per hour ($5.25.)

Mr. Martin motioned to hire Suzanne Elliott as a back utility clerk not to exceed three days per month for training with a pay rate of five dollars and twenty five cents ($5.25) Kay Elliott to decide what days to have Suzanne for training. Mr. Baker seconded the motion. All voted YEA. Opposed none. **MOTION CARRIED**

Mr. Martin motioned to purchase a scanner for the utility offices. Mr. Bakers seconded the motion. After a discussion on the scanner and the number of channels Mr. Martin with drew his motion. Mr. Baker with drew his second.

Mr. Sharp motioned to purchase a scanner with a fifty channel minimum not to exceed one hundred and fifty dollars ($150.00) Mr. Baker seconded the motion. Voting: Sharp YEA, Baker: YEA. MARTIN: NAY. **MOTION CARRIED.**

Mr. Dunn told the board that he needed to order pole tags and the cost would probably be about one hundred and ten dollars.

Mr Martin motioned to allow Mr. Dunn to order the pole tags. Mr. Bakers seconded the motion. Voting: MARTIN: YEA, BAKER: YEA, SHARP: YEA. **MOTION CARRIED.**

Mr. Martin motioned to purchase "DANGER HIGH VOLTAGE SIGNS" for the electric truck. Mr. Baker seconded the motion. Voting: MARTIN: YEA, BAKER: YEA. SHARP: YEA. **MOTION CARRIED.**

Mr. Dunn reported that the derrick digger truck had been repaired at no charge to the village.

Mr. Martin reported that he had taken the flashing light to J & R and had the repairs made.

Mr. Martin motioned to have Mr. Saylor order the following signs:

1. WATER BUILDING.
2. POLICE BUILDING
3. ELECTRIC BUILDING
4. STREET BUILDING

Mr. Baker seconded the motion. Voting: MARTIN: YEA, BAKER: YEA, SHARP YEA. **MOTION CARRIED.**

Mr. Martin motioned to allow the electrician to order electrical tape. Mr. Baker seconded the motion. Voting: MARTIN: YEA, BAKER: YEA, SHARP: YEA. **MOTION CARRIED.**

After a discussion on the fuel for the utility department trucks Mr. Baker motioned that the clerk set up a charge account at the Citgo Station to purchase fuel for the Boards trucks. Mr. Martin seconded the motion Voting: BAKER: YEA. MARTIN: YEA, SHARP: YEA. **MOTION CARRIED.**

Mr. Saylor reported that he needed to order meter readers tubes and meters.

Mr. Martin motioned that if the board has not had any response from FEMA on additional funds on the water line damage from the flood within the next two months (2) that the clerk have the funds in the LONG TERM DEBT REDUCTION FUND MOVED TO THE WATER REPLACEMENT AND IMPROVEMENT FUND.

Mr. Baker seconded the motion. Voting: MARTIN: YEA, BAKER: YEA, SHARP: YEA. **MOTION CARRIED.**

Mr. Sharp reported that a drop slot had been installed in the front door for payment of utility bills.

The Board wants to contact Albert Miller about finishing the work around the doors on the buildings on Mill Street.

Ms. Elliott said she had nothing to report.

Mayor Neu said he had nothing to report.

Mr. Sharp asked if there was any further business to come before the board; hearing none Mr. Sharp motioned to adjourn. Mr. Baker seconded the motion. All voted YEA. Opposed None. MOTION CARRIED.

Mr. Sharp adjourned the meeting reminding everyone of the next regular meeting March 16, 1998

TIMOTHY SHARP - PRESIDENT   MARTHA HANES - CLERK TREASURER