

VILLAGE OF HAMERSVILLE, OHIO

ORDINANCE NO. 2026-06

AN ORDINANCE ESTABLISHING REQUIRED QUARTERLY COMMITTEE MEETINGS AND PROCEDURES

SECTION 1 — COMMITTEES COVERED

Finance, Utilities, IT, Policy & Procedure, Recreation, Grants, Safety.

SECTION 2 — MEETING FREQUENCY

Each committee shall meet no less than four (4) times per calendar year. Additional meetings may be held as necessary.

SECTION 3 — AUTHORITY TO CALL MEETINGS

Meetings may be called by the Chair, Mayor, Village Administrator, Fiscal Officer, or a majority of the committee.

SECTION 4 — FAILURE OF CHAIR

Meetings may proceed without the Chair, with Chair approval.

SECTION 5 — PRESIDING

The Chair shall preside when present. If absent, a committee member may preside. The Mayor, Village Administrator, or Fiscal Officer may facilitate the meeting.

SECTION 6 — AGENDAS

Agendas may be prepared by the Chair, Mayor, Village Administrator, Fiscal Officer, or collaboratively. No exclusive control exists.

SECTION 7 — NOTICE REQUIREMENTS

Notice shall include time, place, and general purpose.

SECTION 8 — ATTENDANCE

Members are expected to attend and participate.

First Reading: Apr. 1 27, 2026

Second Reading: May 4, 2026

Passed: May 20, 2026

Justi Jones

Mayor

Debbie Zahn

Fiscal Officer