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BOARD OF PUBLIC AFFAIRS
REGULAR MEETING
MONDAY MARCH 16, 1998

PRESENT: Larry Baker, Edward Martin, Timothy Sharp, Mayor Duane Neu, and Clerk Treasurer Martha Hanes.

Also Present: Lynn Dunn, C.S. Saylor, John Van Harlingen, and Paul Rose.

Mr. Sharp called the meeting to order at 7:05 P.M.

Mr. Sharp called for a motion to accept the minutes of the February 1998 meeting as presented. Mr. Baker motioned to accept the minutes as presented. Mr. Sharp seconded the motion. All voted Yea. **MOTION CARRIED.**

Mr. Sharp called for a motion to pay the bills as presented on the voucher.

Mr. Baker motioned to pay the bills. Mr. Sharp seconded the motion. All voted Yea. **MOTION CARRIED.**

OLD BUSINESS:

The charge card for gasoline for the Board was discussed and the clerk informed the Board that the Board employees could now charge fuel only at the Citgo.

The signs for the electric truck was discussed and Mr. Dunn is looking in to the signs and the best place to purchase them.

Mr. Rose asked the Board if we are square on the Water Inventory; and Mr. Sharp replied all seems to be in proper order.

Mr. Van Harlingen presented the Board with a draft copy of his proposal for the Sewers. Mr. Van Harlingen noted that this was just a draft copy and revisions would be made at the Boards request. (A COMPLETE COPY OF MR. VAN HARLINGENS PROPOSAL WILL BECOME PART OF THESE MINUTES ON THE LAST PAGE.)

Mr. Sharp said the Board will review the proposal and make a decision at a later date.

Mr. Martin said the Board is in the dark about the number of pumps and the amount of spare parts the Board will have.

Mr. Van Harlingen stated that he is going to purchase a devise to located the tracer wire on the new sewer lines.

Mr. Martin told Mr. Van Harlingen that the contingency plan needs to be revised...

Mr. Martin questioned Mr. Van Harlingen about the heater in the Water Pump house and Mr. Van Harlingen replied that he had an emergency heater in the pump house to dry everything out.

Mr. Van Harlingen asked the Board if they wanted to try for grant money for the water system for Richey Street and Wooster Avenue.

Mr. Van Harlingen said that if the Board changes the location or the size of the water line then the Board will need to apply to the Ohio EPA for a permit to instal.

Mr. Van Harlingen and Mr. Rose to check this all out and report back to the next Board meeting.

Mr. Martin said some one had contacted him about the de-commission of the old septic systems.

Mr. Martin said that the Board needed to look into trying for State Issue II funds for Daugherty Marks Road. Mr. Rose and Mr. Van Harlingen to check this out and see what work needs to be done.

The question of a pump for the meter reader to pump out the meter wells was discussed. The Board will be looking at the kind and size pump needed and the amount of power cable and other related equipment.

Mr. Martin will get a price and report back to the next Board meeting.

Mr. Sharp questioned Mr. Rose on wheather or not Sherman Rose and Sons will be doing a rate increase and Mr. Rose said he was not sure at this time however if a rate increase is indicated they will notify the Board.

Mr. Martin reported that the Board needs to purchase more shelving for the water building. Mr. Martin to check at Builders Square and get a cost on 2X4X6 ft. shelving.

Mr. Martin reported that a Pressure Washers was five hundred and sixty seven dollars (\$567.00) at Rand B Agricultural and a 3.5 pressure washer was two hundred and nineteen dollars at (\$219.00) at Tractor Supply.

Mr. Dunn reported to board that electrical tape was three dollars and seventy five (\$3.75) per roll at Hamersville Electrical and would be much cheaper by the case.

Mr. Martin motioned to have Mr. Dunn purchase a case of electrical tape. Mr.

Baker seconded the motion. All voted Yea. **MOTION CARRIED.**

Mr. Dunn said he had price for the new pole tags and the engraver and the price would be one hundred and twenty seven dollars and sixty cents. (\$127.60)

The bad tree on South Orchard street was discussed and Board feels that the tree is not a Board problem.

Mr. Dunn reported that he had made two trouble calls to the Cassellman residence and that the meter base had burned up. The disconnect had been bypassed. Mr. Dunn supplied the Cassilman residence with temporary service and gave them sixty days to get the problem corrected an bring their electric up to the proper standard. Mr. Dunn to make regular inspections on this problem.

Mr. Saylor reported that he was going on vacation for less then two weeks and Mr. Green would be covering for him.

Mr. Saylor also reported that the float was off the water tower again and Mr. Dunn will look at the float and see if he can repair it.

Mr. Saylor said he knows where the six inch water line ends on Richey Street and he will meet Mr. Martin and show him at 10:00 A.M. Tuesday.

The question on washing the water and electric trucks was discussed and Mr. Sharp said the Board could wash the trucks at the fire house.

The Board will be ordering some additional two (2) inch band aids for the water lines.

Mr. Sharp asked if there was any further business to come before the Board; hearing none Mr. Baker motioned to adjourn. Mr. Martin seconded the motion. All Voted yea.

Mr. Sharp adjourned the meeting reminding everyone of the next regular meeting to be held on Monday April 20, 1998 at 7:00 P.M.

Timothy Sharp - President

Martha Hanes - Clerk Treasurer